



Report of the Head of Democratic Services

Council – 21 June 2018

Councillors and Co-Opted Members Allowances & Expenses 2017-2018

Purpose:	The report presents the amount of allowances and expenses paid to each Councillor and Co-Opted Member during 2017-2018 under the Councillors Allowances Scheme. There is a legal requirement to publish these amounts annually and no later than 31 July.
Policy Framework:	None.
Consultation:	Legal & Finance.
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Finance Officer:	Joanne Coates-Williams
Legal Officer:	Tracey Meredith
Access to Services Officer:	N/A
For Information	

1. Introduction

- 1.1 The Independent Remuneration Panel for Wales (IRPW) operates under the provisions of the Local Government (Wales) Measure 2011 and the Independent Remuneration Panel for Wales Regulations made under the powers contained in the Measure.
- 1.2 Each year the IRPW must publish an Annual Report which sets out the type and levels of payments that Authorities may or must make available to their Councillors and Co-opted Members. Details of the latest IRPW Annual Report and other information may be viewed on their website. <http://wales.gov.uk/irpwsb/home/?lang=en>

- 1.3 The Councillors Allowances Scheme as laid out in Part 6 of the Council Constitution sets out a framework for the payment of allowances and expenses to Councillors.
- 1.4 Expenses paid represent reimbursement to Councillors for the cost of travel and subsistence they incurred in performing their approved duties.
- 1.5 **Appendix A** "Further Payments to Councillors" complies with the Independent Remuneration Panel's, Annex 4 "Publication of Remuneration". The requirement is to set out the further payments to City and County of Swansea Councillors by any named member nominated to, or appointed by, another relevant authority or other public body as defined by Section 67 of the local Government (Democracy) (Wales) Act 2013.
- 1.6 **Appendix B** "Statement of Payments Made to Councillors of City and County of Swansea in 2017-2018".
- 1.7 **Appendix C** "Statement of Payments Made to Councillors of City and County of Swansea - either not re-elected or those who chose not to stand for re-election in 2017-2018".
- 1.8 **Appendix D** "Statement of Payments Made to Statutory Co-opted Members of City and County of Swansea in 2017-2018".

2. Explanation of Headings

- 2.1 **Basic Salary** is paid to Councillors who do not receive a Civic Salary or Senior Salary.
- 2.2 **Civic Salary** is paid to the Lord Mayor and Deputy Lord Mayor only.
- 2.3 **Senior Salary** is paid to the posts identified by Council i.e. Leader of the Council, Deputy Leader of the Council, Cabinet Members, Chairs of Committees. Additionally, the Leader of the Largest Opposition Political Group automatically receives a Senior Salary providing he has 10% of the total number of CCS Councillors within his Political Group.
- 2.4 The **ICT Allowance** is set at a maximum of £800 over a period of 4 years (2017-2022).
- 2.5 The **Broadband and Telephone Allowance** is set at £25 per month, however this amount is split as £15 Broadband per month and £10 Telephone per month.
- 2.6 **Mobile Telephone Allowance** - Qualifying members (Cabinet Members, Chair of Council / Presiding Member and Leader of the Largest Opposition Political Group) receive a £25 mobile telephone allowance per month.

- 2.7 **CCS Pension Contribution** – Councillors are entitled to be members of the City & County of Swansea Pension Fund. The Authority makes a contribution towards that entitlement.
- 2.8 **Travel Allowance** – These costs relate to any travel costs incurred.
- 2.9 **Subsistence Allowance** – These costs relate to any subsistence costs incurred.
- 2.10 **Car Parking Permit re-claim** relates to any Councillor who has re-claimed the amount they pay for their Car Parking Permit.
- 2.11 **Reimbursement of Costs of Care** are paid to Councillors who claim for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers).

3. Financial Implications

- 3.1 The amounts payable were paid from within existing budget. The expenses element of the report covers the period 1 April 2017 to 31 March 2018, whilst the Allowances element of the report cover the Municipal year (i.e. Annual Meeting of Council to following years Annual Meeting of Council).
- 3.2 The costs and split of the £1.5m shown in Appendix B have been provided via Payroll and the Cabinet Office/Democratic Services/Lord Mayors Office. The Payroll related costs amounting to some £1.49m have been verified by Finance.

4. Legal Implications

- 4.1 This report is consistent with the provisions of The Local Government (Wales) Measure 2011 and the Independent Remuneration Panel of Wales requirements.

Background Papers: None.

Appendices:

Appendix A	Further Payments to Councillors.
Appendix B	Statement of Payments Made to Councillors of City and County of Swansea in 2017-2018.
Appendix C	Statement of Payments Made to Councillors of City and County of Swansea either not re-elected or those who chose not to stand for re-election in 2017-2018.
Appendix D	Statement of Payments Made to Statutory Co-opted Members of City and County of Swansea in 2017-2018.

Further Payments to Councillors

Further Payments to CCS Cllrs by any named member nominated to, or appointed by, another relevant authority or other public body as defined by Section 67 of the Local Government (Democracy) (Wales) Act 2013, namely:

a)	A Local Health Board;	b)	A Police and Crime Commissioner Panel;	c)	A Relevant Authority;
d)	A body designated as a Public Body in an order made by the Welsh Ministers.				

Councillor(s)	South Wales Police and Crime Panel / Notes	Amount
Christine Richards	-	£552.00
Kelly M Roberts	-	£184.00

Councillor(s)	Mid and West Wales Fire and Rescue Service / Notes	Amount
Cyril Anderson	Members Allowance (Member to June 2017)	£311.92
Peter M Black	Members Allowance & Travel Allowance (Member to June 2017)	£360.52
Jan P Curtice	Members Allowance & Travel Allowance	£2318.29
Joe A Hale	Members Allowance	£1712.54
Terry J Hennegan	Members Allowance & Travel Allowance	£1895.04
Richard D Lewis	Members Allowance & Travel Allowance (Member since June 2017)	£1796.61
Gloria J Tanner	Members Allowance	£1712.54
Des W W Thomas	Members Allowance & Travel Allowance (Member since June 2017)	£1484.31
Gordon D Walker	Members Allowance	£1712.54

Councillor(s)	Community Council / Notes	Amount
N/A	Bishopston	Nil
N/A	Clydach	Nil
N/A	Gowerton	Nil
N/A	Grovesend & Waungron	Nil
N/A	Ilston	Nil
N/A	Killay	Nil
N/A	Llangennith, Llanmadoc & Cheriton	Nil
N/A	Llangyfelach	Nil
N/A	Llanrhidian Higher	Nil
N/A	Llanrhidian Lower	Nil
N/A	Mawr	Nil
N/A	Mumbles	Nil
N/A	Penllergaer	Nil
N/A	Pennard	Nil
N/A	Penrice	Nil
N/A	Pontlliw & Tircoed	Nil
N/A	Port Eynon	Nil
N/A	Reynoldston	Nil
N/A	Rhossili	Nil
N/A	Three Crosses	Nil
N/A	Upper Killay	Nil

Councillor(s)	Town Council / Notes	Amount
Jan P Curtice	Gorseinon (Member Allowance)	£150.00
Kelly M Roberts	Gorseinon (Member Allowance)	£150.00
Andrew H Stevens	Gorseinon (Member Allowance & Mayors Allowance)	£1300.00
N/A	Llwchwr	Nil
N/A	Pontarddulais	Nil

Note: Relevant Authorities are County Councils, County Borough Councils, Community Councils, Fire and Rescue Authorities and National Park Authorities.